ATTACHMENT #1

PROFESSIONAL ADVISOR AWARDEE INFORMATION

Cover Page

Due January 25, 2021 to PVFA@aa.ufl.edu

Complete one sheet (without packet) for each college-level awardee. Complete one sheet with packet for each University-wide nominee.

Please type in all information:

College: __________________________________________________________

Department/Unit: ________________________________________________

Nominee Information:
Full Name and Title: (Dr., Ms., etc.) ________________________________
(Please indicate name and UF credentials as they should appear on the plaque.)

Position Title: _______________________ UFID: ________________

Phonetic Pronunciation of Name: _________________________________

Email address of nominee: __________________________________________

Award Level: (select one)

_____ College-level award AND University-level award nominee (packet attached).

Provost Allocation

_____ College Level Distinction—Additional awards paid by College

College budget office contact/email: _________________________________

Provost allocated payments for college and University-level awards will be processed by the Provost’s Budget Office. Colleges processing their own awards are encouraged to wait until the Provost Office advises when to process these so that all awards are distributed at the same time.

Nominee Signature ___________________ Dean’s Signature ________________
2020-21 Professional Advisor of the Year Portfolio
ATTACHMENT #2

--If you use UF colors and/or logos in packet materials, please adhere to the most recent UF Brand Center Guidelines: http://www.identity.ufl.edu/
--You may include links to web-based materials; however, please select representative examples. Do not include links to information only accessible via password.
--Please use the section headings as listed below; do not add additional sections.
--Key your responses, as appropriate, to the stated criteria in the “Guidelines.”

PROFESSIONAL ADVISOR AWARD

<table>
<thead>
<tr>
<th>*Section</th>
<th>Topic</th>
<th>Maximum No. Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>Cover page (Attachment 1)</td>
<td>1</td>
</tr>
<tr>
<td>2.0</td>
<td>Chair’s OR Supervisor’s Letter</td>
<td>2</td>
</tr>
<tr>
<td>3.0</td>
<td>Advising philosophy (include # of students advised in past 2 years)</td>
<td>2</td>
</tr>
<tr>
<td>4.0</td>
<td>Documentation - Required</td>
<td>n/a</td>
</tr>
<tr>
<td>4.2</td>
<td>Student letter(s) (NO CURRENT STUDENTS)</td>
<td>6</td>
</tr>
<tr>
<td>4.3</td>
<td>Evidence of the 4 criteria listed in the “Guidelines”</td>
<td>4</td>
</tr>
<tr>
<td>5.0</td>
<td>Documentation - Optional</td>
<td>n/a</td>
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<tr>
<td>5.1</td>
<td>Advising Awards/Honors</td>
<td>1</td>
</tr>
<tr>
<td>5.2</td>
<td>Metrics or other data demonstrating student success</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL MAXIMUM PAGES</strong></td>
<td>17</td>
</tr>
</tbody>
</table>

*Use the Section #’s listed to organize packet

Note: Emphasis will be placed on accomplishments from the current year. Feel free to use past 3 years data to show impact of current activities.