

Faculty Enhancement Opportunity (FEO) Application

BUDGET JUSTIFICATION:

Explain how requested funds will be used, by category (e.g., salary support, travel.) Attach a separate page, if needed.

For travel, list airline, travel locations, travel dates and the source of information you used (travel web site or a travel agency quote, etc.) Air travel must be based on economy class.

For auto rental (if applicable) include rental dates, rental company, and source of estimated price (travel web site, auto rental web site, etc.)

For meals, list state per diem rates and calculate per day (\$xx/days)

For other expenses (fees, equipment, supplies, consultants, etc.) provide details on how you estimated the costs, such as web sites, catalogs, written quotes, etc.

To see examples of well planned and well documented budget justifications, please visit the FEO web page at <http://www.aa.ufl.edu/FEO>

1) Salary support: I am requesting salary for 50% of my time for 13 weeks to be able to study and focus on classes. My annual salary is \$ 113, 718 + 23.2% fringe = \$ 140, 101.

For the 13 week period @ 0.5 FTE = \$ 17, 513

(\$ 28,430 for 13 weeks @ 0.5 FTE = \$14,215 + \$ 3,298 (fringe benefits) = \$17,513

2) Leadership program tuition @ Cornell University = \$ 3600

3) Supplies = \$ 500 (paper, binders, USB flash drives, books and other office supplies needed to print and save class materials).